

# PRIVACY POLICY

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At cdmon, confidentiality and security are paramount values. Consequently, we are committed to guaranteeing user privacy at all times and to not collecting unnecessary information.

Below, you'll find all the necessary information about our Privacy Policy regarding the personal data we collect. We will explain:

- Who is responsible for processing your data.
- For what purposes we collect the data we request from you.
- What is the legal basis for its processing.
- How long we keep it.
- To whom your data is communicated.
- What your rights are.

## 1. **Controller:**

10DENCEHISPAHARD, S.L., (B-62844725)  
C/ Girona 81-83 local 6  
Malgrat de Mar 08380 (Barcelona-Spain)  
[info@cdmon.com](mailto:info@cdmon.com)

Data Protection Officer: Lant Abogados (LANT ADVISORS, S.L.P) [cdmon@delegado-datos.com](mailto:cdmon@delegado-datos.com).

## 2. **Purposes, Legitimacy, and Retention of Data Processing through:**

### ● **CONTACT FORM**

**Purpose:** To provide you with a means to contact us and respond to your information requests, as well as to send you communications about our products, services, and activities, including by electronic means (Email, SMS, WhatsApp), if you tick the acceptance box.

**Legitimacy:** The user's consent when requesting information through our contact form and by ticking the acceptance box for sending information.

**Retention:** Once your request is resolved via our form or answered by email, if it has not generated a new processing, and if you have agreed to receive commercial mailings, until you request to unsubscribe from them.

### ● **SUPPORT TICKET OPENING FORM**

**Purpose:** To provide you with a means to contact our technical support service and resolve your incidents or answer your information requests.

**Legitimacy:** Contractual agreement regulating the resolution of queries and incidents.

**Retention:** Once your incident is resolved or your request is answered, if it is not subject to other processing, and subsequently for the legally established periods to address potential liabilities.

- **SERVICE CONTRACTING FORMS**

**Purpose:** To register you as a client, manage your orders, bill for services rendered, handle derived administrative tasks, manage the control panel, allow you access to services reserved for clients on our website, inform you of our activities, send you security warnings or information related to the service provided, and send you commercial communications about our products and services, including by electronic means (Email, SMS, WhatsApp), if you tick the acceptance box.

**Legitimacy:** Pre-contractual or contractual relationship upon registering through our registration form and contracting our services. Consent to send contractual information if you tick the acceptance box for sending information.

**Retention:** Upon termination of the contractual relationship, commercial unsubscribe, and subsequently for the legally established periods to address potential liabilities.

- **SENDING EMAILS**

**Purpose:** To respond to your information requests, attend to your petitions, and answer your queries or doubts.

**Legitimacy:** The user's consent when requesting information through the email address.

**Retention:** Once your request has been answered by email, if it has not generated a new processing.

- **SENDING CURRICULUM VITAE BY EMAIL OR THROUGH THE "WORK WITH US" FORM**

**Purpose:** To have your curriculum for participation in our personnel selection processes.

**Legitimacy:** The user's consent when sending us their personal information and curriculum for our personnel selection processes and/or pre-contractual agreement if you apply for any of our published offers.

**Retention:** During the development of open personnel selection processes and for 1 year for future processes.

- **SUBSCRIPTION TO OUR NEWSLETTER**

**Purpose:** Sending our commercial bulletin and informative and advertising communications about our products or services that may be of interest to you, including by electronic means (Email, SMS, WhatsApp).

**Legitimacy:** The user's consent when subscribing to our commercial mailings and/or newsletter.

**Retention:** Until the interested party revokes consent and requests to unsubscribe from the service, and subsequently for the legally established periods to address potential liabilities.

- **BLOG**

**Purpose:** Sending comments through our blog.

**Legitimacy:** The user's consent when making comments on the blog.

**Retention:** Until the blog news item that generated the comment is published on the website or, the interested party revokes consent and requests its deletion.

### **Obligation to provide us with your personal data and consequences of not doing so.**

Providing personal data requires a minimum age of 13 years, or, where applicable, having sufficient legal capacity to contract.

The personal data requested is necessary to manage your requests and/or provide you with the services you may contract. Therefore, if you do not provide them to us, we will not be able to properly assist you or provide the service you have requested.

### **3. Recipients of your data**

Your data is confidential and will not be transferred to third parties, unless required to manage contracted services or if there is a legal obligation.

Applications for job offers published on our website will be directed to the Tecnoempleo website, which, once received, will send them to cdmon.

Only those auxiliary service providers, software suppliers, technical services, and data centers that have signed a contract obliging them to comply with data protection regulations will have restricted access.

In the event that any of these providers are outside the European Economic Area and personal data is transferred internationally, it will be regulated according to the requirements of the European Data Protection Regulation to ensure compliance with data protection regulations at all times.

### **4. Rights in relation to your personal data**

Any person may withdraw their consent at any time, when it has been granted for the processing of their data. In no case does the withdrawal of this consent condition the execution of the subscription contract or previously generated relationships.

Likewise, you can exercise the following rights:

- Request access to your personal data or its rectification when it is inaccurate.
- Request its suppression when, among other reasons, the data is no longer necessary for the purposes for which it was collected.
- Request the limitation of its processing in certain circumstances.
- Request opposition to the processing of your data for reasons related to your particular situation.
- Request data portability in the cases provided for in the regulations.
- Other rights recognized in applicable regulations.

**Where and how to request your Rights:** By means of a written request addressed to the controller at their postal or electronic address (indicated in section A), indicating the reference "Personal Data", specifying the right to be exercised and regarding which personal data[cite: 42].

In case of disagreements with the company regarding the processing of your data, you can file a complaint with the Data Protection Authority ([www.agpd.es](http://www.agpd.es)).

## **5. Cookies**

This website only uses technical, personalization, and analysis cookies, both first-party and third-party (Google Analytics), which in no case process personal data or capture Browse habits for advertising purposes.

Therefore, upon accessing our website, in compliance with article 22 of the Law on Services of the Information Society, by processing analysis cookies, we have requested your consent for their use and provided you with information about them. In any case, they will be installed after a reasonable period of time to allow the user to decide whether or not to give their consent.

## **6. Security of your personal data**

With the aim of safeguarding the security of your personal data, we inform you that we have adopted all necessary technical and organizational measures to guarantee the security of the personal data provided against alteration, loss, and unauthorized processing or access.

## **7. Updating your data**

It is important that, for us to keep your personal data updated, you always inform us whenever there has been a modification to them. Otherwise, we are not responsible for their veracity.

We are not responsible for the privacy policy regarding personal data that you may provide to third parties through the links available on our website.

This Privacy Policy may be modified to adapt it to changes that occur on our website, as well as legislative or jurisprudential modifications regarding personal data that may appear. Therefore, it requires reading it each time you provide us with your data through this Website.

**Last updated:** 04/06/2025.